



August 1, 2019

Dear Parents/Guardians,

Welcome to St. Thomas' Preschool for all of our new families and welcome back to all of our returning families. The 2019-2020 school year will be a fun and exciting one for all of us.

For all students, since you paid September tuition with your registration, your next tuition is due October 1, 2019.

We offer a Multiple Sibling Discount on tuition; 10% off the second child. The tuition schedule is as follows:

Two Year Olds

2 days - \$320/mo or \$2,880/yr

3 days - \$360/mo or \$3,240/yr

Three Year Olds

2 days - \$320/mo or \$2,880/yr

3 days - \$360/mo or \$3,240/yr

4 days - \$400/mo or \$3,600/yr

5 days - \$430/mo or \$3,870/yr

Orange

3 days - \$360/mo or \$3,240/yr

4 days - \$400/mo or \$3,600/yr

Blue Pre-K

4 days - \$400/mo or \$3,600/yr

5 days - \$430/mo or \$3,870/yr

Green Pre-K

4 days - \$400/mo or \$3,600/yr

5 days - \$430/mo or \$3,870/yr

10% Sibling Discount

2 days - 288/mo or 2,592/yr

3 days - \$324/mo or \$2,916/yr

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3 days - \$324/mo or \$2,916/yr

4 days - \$360/mo or \$3,240/yr

5 days - \$387/mo or \$3,483/yr

3 days - \$324/mo or \$2,916/yr

4 days - \$360/mo or \$3,240/yr

4 days - \$360/mo or \$3,240/yr

5 days - \$387/mo or \$3,483/yr

4 days - \$360/mo or \$3,240/yr

5 days - \$387/mo or \$3,483/yr

The tuition is based on an annual fee, which is divided into nine monthly payments.

- **Tuition payments are due the first of the month, there will be a \$30.00 late fee if tuition is not received by the 15th of the month.**
- **Lunch bunch contracts must be received by the first of the month. After the due date, the contract will be considered late and the fee will be \$11.00/hr. This is for staffing purposes.**
- **Extended Day is not offered as a drop in. If you need our extended day (3:00-**

5:30pm) please contact Anita Totten at Anitat@stthomaswhitemarsh.org to get a contract.

- **Changed lunch bunch days i.e. illness, require advance notice, for staffing purposes.**

On September 5th and 6th we will begin the year by devoting special time getting to know you and your child better. The small group meetings are scheduled during these days. You will be given the opportunity to speak with the teacher and your child will be able to explore the classroom and meet a few of his/her classmates. **Your child's small group meeting schedule will be emailed to you in August.**

Please find the 3 required student forms (student information sheet, health form & emergency contact form) on our website at www.stthomaspreschoolpa.com to download. Please print & complete the forms and return them at the time of your small group meeting. **We must have emergency information and health assessments before your child may attend classes on Sept. 9th.** A \$50.00 activity fee is also required at small group meetings, which covers all supplies in school.

When you come for your small group meeting the teachers will explain our lunch bunch program. September Lunch bunch forms will be emailed and on-line on August 15, 2019. The teachers will also discuss our enrichment program that will be offered in both Pre-K classes.

Each child will need a school bag (one the child can easily open and close) to bring home their special creations as well as newsletters. In addition, we ask you to please bring the following items at the time of your child's small group meeting.

- an individual picture of your child & a picture of your family
- four rolls of paper towels - 2 boxes of kleenex
- two containers of unscented baby wipes (**Not Anti-bacterial wipes we are not permitted to have with preschool aged children**).
- a full package of diapers/Velcro pull-ups & wipes(**Two yr olds only**)
- a change of clothing in a plastic bag labeled with your child's name

Classes will begin on September 9th at 9:00 and **please remember**, a certain amount of separation anxiety is normal and to be expected. Children develop best in an environment of order and consistency. They are happier when they know what to expect. To a young child, a predictable world is a safe world. As a result, we encourage you to develop a routine of saying goodbye at the classroom door during the first week of school.

The teachers and I look forward to seeing each of you! Please feel free to call me if you have any questions or concerns (215-233-2923).

Sincerely,

Shari Petrakis, Director
sharip@stthomaswhitemarsh.org