

ADMISSIONS POLICY

Children between the ages of 2 and 5 may be eligible for enrollment. There are no admissions tests administered. **Children must have the developmental maturity to manage the anxiety of separating from their parents.**

Admission Decisions

Current St. Thomas Preschool families are given the opportunity to re-enroll their children January to establish the number of spaces we have available to accept new children into our programs. Our Church members and previous families get priority after our current families re-enroll. February 1 we will make the first round of admission decisions.

Priority Guidelines

As a family school and ministry of St. Thomas' Church Whitemarsh, we have a strong interest in and make every effort to enroll all siblings from a family and children of parishioners if we have the appropriate program openings. Therefore, acceptance decisions are made offering positions to our applicants using the following priority guidelines:

1. Current students and their Siblings of St Thomas Preschool students
2. Children of Parishioners and Staff Members.
3. Previous St Thomas' Preschool families
4. All other applicants to balance our program if space is available. If there is not space available your child will be placed on our waiting list and contacted when and if a spot opens.

Enrollment is ongoing throughout the year, as long as space is available.

Enrollment decisions are discussed per child as a team. We discuss the child's social and emotional development, academic needs/strengths, and birthdate cutoffs to make the best decision for your child. The Director has final discretion after reviewing with the team and taking all requirements into consideration, along with what is best for the child.

Receipt of the application, registration fee and first month tuition(both non-refundable) will hold your child's spot. A written confirmation will be sent by the Director to confirm their spot.

NON-DISCRIMINATION POLICY

St. Thomas' Preschool accepts children irrespective of race, creed, religion, and national origin. A diverse environment enriches the learning experience for children by providing exposure to unique cultures and backgrounds.

A parent, who believes they have been discriminated against, may file a complaint of discrimination with any of the following:

Department of Public Welfare
Bureau of Equal Opportunity
Room 223, Health and Welfare Bldg
PO Box 2675
Harrisburg, PA 17105

U S Dept. of Health and Human Services
Office for Civil Rights
Suite 372, Public Ledger Bldg.
150 South Independence Mall West
Philadelphia, PA 19106-9111